

TESSA GROUP - PaperCut

TESSA GROUP have Three sites each with their own PaperCut Server.

NEW FARM:

Server = 172.16.51.10

Printer IP = 10.214.50.200

PrinterName = TRNF_Sales

OXLEY:

Server = 172.16.53.10

Printer IP = 192.168.53.200

PrinterName = TRoxley_Sales

ASPLEY:

Server = 172.16.52.10

Printer IP = 192.168.52.200

PrinterName = TRASPLEY_Sales

WINDOWS INSTALL STEPS

Open file browser, in the address bar type the following:

`\\server\j\ <press enter>`

A username/password box will appear, use the following credentials and check **Remember Me** box

U: tessa\sales.printing

P: see password state

A list of printers and share folders will appear, please **Right Click** on *PrinterName* and select **Connect**.

This will install the new printer. Make this printer the default and delete the old printer queue.

Next, please open up the folder **PCClient, Win**, and run **client-local-install**. Follow the prompts until it finishes installing. Enter the username / password for the appropriate use.

MAC INSTALL STEPS

Setting up the printers:

1. Select System Preferences > Print and Scan.
1. Click + to add a new printer.
1. Control-click the toolbar; then select Customize Toolbar.
1. Drag the Advanced icon onto the bar; then click Advanced.
1. Select the Windows printer via spoolss device type.
1. Enter a Device URL, such as: `smb://username:password@server_name/printer_name` (`smb://sales.printing:password@172.16.51.10/TRNF_Sales`)
1. In Name, enter a friendly and informative printer name.
1. Choose a driver for this printer by selecting Select Software from the list.
1. Click Add.

1. Test print and ensure jobs are logged in PaperCut NG as the correct user.

Installing the PaperCut NG Client software

1. Open Finder; then select Go > Connect to Server.
1. Enter [smb://servername/pcclient](#) where servername is the name of the server hosting PaperCut NG. If you are prompted for a username and password, this is a username that has access to connect to the SMB share on your Windows server.
1. Drag the PCClient application across to the local Applications directory.
1. Open System Preferences
1. Select Users & Groups.
1. Click the Login items tab.
1. Click +; then select the newly installed PCClient application. Select the PC Client check box when it is displayed.
1. Restart the system and ensure the client starts upon login.